Use this form to respond to IRB deferrals. Supporting/replacement documentation may be submitted in addition to this form. All responses must be included in one submission. Please attach this completed form in the Supporting Documents section of the IRB electronic system (IRBe) application prior to submitting your deferral response to the IRB.

**Date Form Completed:** Click or tap to enter a date.

IRB Number: Click or tap here to enter text.

Type of Submission: Choose an item from the drop-down list.

Meeting Date of Deferral: Click or tap to enter a date.

Study Title: Click or tap here to enter text.

Principal Investigator: Click or tap here to enter text.

Study Team Contact: Click or tap here to enter text.

**Instructions for Deferral Responses:**

1. Record each Investigator Action Needed as listed in the IRB’s Letter to PI.
2. Enter an Investigator Response corresponding to each Investigator Action Needed.
3. Update IRBe for the deferred item, including attachment of this form and any supporting/replacement documentation (as applicable), e.g. revised study protocol, draft consent form, etc.
4. Use the Submit Deferrals activity in IRBe to return the Investigator Response to the IRB.
5. Contact the IRB if assistance is needed.

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| **Investigator Action Needed** | **Investigator Response** |
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