## New User Account Creation and Course Registration

This document will guide you through creating your user account and registering for an online course.

## **User Account Creation**

- 1. Click on the registration link provided in the email.
- 2. Click on Create New Account
- 3. Complete all fields (Note: Email is username)



## 4. Click on Register Now

Total Amount: 0.00 There is 1 courses selected: <u>Course Instructor Start Date Location Tuition</u> CREST-2 Protocol Training \$0 Register Now CREST-2 Brotocol Training				С	hange Courses	
Course Instructor Start Date Location Tuition   CREST-2 Protocol Training \$0   Register Now	Total Amount: 0.00 There is 1 courses s	elected:				
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Register Now     ck Go To Dashboard	CREST-2 Protocol Trainin	ıg			\$0	
	ck <b>Go To D</b>	ashboard	iter Now			
	tudent Registratio	n				
Thank you, your registration was received! You will receive an email with instructions.	tudent Registratio Thank you, yo You will receive	n our registration v e an email with inst	vas received! ructions.			

6. Click on the Course Title - this will take you into the course to access all course content

**NOTE**: The first time you access your course in Blackboard you will be presented with an overlay and an option to create a Blackboard Profile. You can dismiss this by clicking on **I'll do it later** at the bottom.

## To Access the Course in the Future

- 1. Go to: https://login.eduonline.mayo.edu
- 2. Enter newly created USERNAME and PASSWORD, then click on Login