Conditions of Admission

Advance Directives*
Per applicable law, patient has been provided information about their rights to make advance health care decisions (examples of such may include, Living Will, Healthcare Power of Attorney, Mental Healthcare Power of Attorney, Healthcare Surrogate Designation), as well as their medical providers' policies pertaining to the same. Further, patients are not required to have an Advance Directive in order to receive medical treatment at Mayo Clinic.

Please check all that apply:
- [ ] Patient has an executed Advance Directive and supplied a copy to Mayo Clinic.
- [ ] Patient has an executed Advance Directive and has been requested to supply a copy to Mayo Clinic.
- [ ] Patient has not executed an Advance Directive.
- [ ] The patient is unable to receive or provide information regarding patient rights, Advance Directives, Living Will, or Durable Power of Attorney for Health Care information at this time due to illness, injury or mental status.

Patient Rights and Responsibilities*: The patient/guarantor was provided with a copy of the hospital’s statement of Patient Rights and Responsibilities.

Respectful Conduct: It is expected that patient/guarantor behave respectfully towards Mayo Clinic personnel. Patient/guarantor understands that any abusive or disrespectful behavior could result in a dismissal from Mayo care.

Visitation Guidelines*: The patient/guarantor was provided a copy of the visitation guidelines letter, which includes general visiting hours, visitor identification, external overnight accommodations and the right to choose a support person. Visitation may be restricted at times in emergency situations or for clinical necessity.

Valuables: Mayo Clinic will not be responsible for patient valuables* unless the patient has requested that the valuables be locked in Mayo Clinic's safe for safekeeping. Notwithstanding the foregoing, patient agrees that Mayo Clinic’s maximum liability for loss of any personal property deposited with the hospital for safekeeping, and for which receipts are issued describing said items, is limited.

Medicare/Medicare Advantage Plans, if applicable:
- [ ] Medicare Discharge Appeal Notice: I, the patient/guarantor was provided a copy of the notice entitled “Medicare Discharge Appeal Notice,” detailing my rights as a Medicare hospital inpatient including procedures for requesting a review by the Peer Review Organization in this area (Excludes Observation Admissions).
- [ ] Medicare Secondary Payer Questionnaire (MSPQ): The MSPQ information has been collected, which is applicable to my hospitalization or services covered by Medicare.

TRICARE, if applicable: I, the patient/guarantor was provided a copy of the notice entitled “An Important Message from TRICARE” (Exclusion TRICARE for Life).

*Detailed information is located in the Mayo Clinic Hospital Handbook and/or Patient and Visitor Guide.
**Mayo Clinic Authorizations and Service Terms**

**Authorizations**

**Authorization for Treatment:** I consent to the rendering of medical care which may include routine diagnostic procedures and such medical treatment as my attending physician(s) or other Mayo Clinic** (Mayo) **medical staff consider to be necessary. I may be offered medical services via telemedicine systems that involve the delivery of health care by electronic communication with a provider who is at a different physical location, and I consent to such services. I understand that my medical care and treatment may be provided by physicians, including fellows and residents, medical and allied health students, physician assistants, nurses and other health care providers. I have read and understand this Authorization for Treatment and understand that no guarantee or assurance has been made as to the results that may be obtained.

**Authorization to Release Medical Information**: I authorize Mayo to release all medical information as necessary to:
- All Payers** for processing health care claims;
- The person(s) I designate as my Billing Address/Guarantor for handling the billing, payment, and health care coverage for my account;
- Accrediting and quality organizations, regulatory agencies, public health reporting agencies, or other persons or entities for health care operations;
- My other health care providers for treatment or payment purposes; and
- Mayo entities for the purpose of providing information regarding the services and goods of Mayo and/or its affiliates that may be of interest to me. I understand that, if this information is disclosed to a third party, the information may no longer be protected by federal privacy regulations and may be redisclosed by the person or entity that receives the information in accordance with applicable law. Mayo may not condition treatment, payment, enrollment, or eligibility for benefits on my agreeing to this provision.
- I authorize Mayo and my insurer(s) to share my past, current and future health, treatment and account records about services I've received from Mayo and other care providers as needed to manage or coordinate my care and to improve the quality of that care.
- A health record locator service/health information exchange (HIE) allows my health care providers to electronically access my health information held by other participating providers to provide me with better care. I authorize Mayo to access any of my health information that is available in an HIE, and Mayo will also make my Mayo health information available through HIEs in which it participates unless I opt out. If I opt out, by checking the box below, Mayo will exclude all of my Mayo health information from the HIEs in which Mayo participates. **HIE Opt Out**

**Authorization to Assign Benefits and Release Information to Mayo:** I authorize my Payer(s) to pay directly to Mayo any benefits due under the terms of my health care plan(s), for services provided by Mayo. I understand Mayo reserves the right to refuse or accept assignment of medical benefits. If I am a Medicare beneficiary, I request payment of authorized Medicare benefits to me or Mayo on my behalf for any services furnished. If my health care plan(s) will not allow direct payment to Mayo or if Mayo chooses not to accept assignment of medical benefits, I agree to pay Mayo all health care payments I receive for services. I authorize Mayo to contact my Payer(s) to obtain all pertinent financial information concerning coverage and payments made under my health care plan(s) and for my Payer(s) to release such information to Mayo.

**Service Terms**

**Statement of Financial Responsibility:** I acknowledge I am responsible for all charges for services provided, including any amount not paid by my health care plan(s), other than billing terms and restrictions under a government program. I authorize Mayo to apply any credit balance on my account to any amounts that I may owe to one or more Mayo entities. I agree that Mayo may obtain financial information, including consumer credit reports to determine eligibility for financial assistance and/or payment options. Information on financial assistance is available by calling 800-660-4582, or at mayoclinic.org or mayoclinichealthsystem.org.

**Dispute Resolution:** I agree that any dispute (including personal injury claims) related to health care services rendered by Mayo is subject to the exclusive jurisdiction of the appropriate court in the state where the provider of the disputed services is physically located when the services are rendered and the law of that state. Any state court action must be venued in the county where the provider of the disputed services is physically located when the services are rendered. These agreements also apply to my legal representatives and next of kin.

**Use of Phone:** I agree Mayo, its affiliates and agents may use an automated telephone dialing system, pre-recorded messages, and texting, to contact the wireless number(s) andRepresentatives and next of kin.

**Notice of Privacy Practices:** I acknowledge I have been presented with the Mayo Notice of Privacy Practices, which can be viewed at: http://www.mayoclinic.org/about-mayo-clinic/notice-of-privacy-practices. I can request a paper copy during my visit or by calling 507-266-6286.

**ATTENTION:** This is a legal document. Changes will not be accepted on this form. Requests for any alterations must be made by calling at 507-284-3350. By signing, I agree that I understand and accept the terms on this form. I understand I have the right to revoke the authorizations on this form at any time by

- If the patient is 18 years of age or older, the patient must sign and date the form.
- If the patient is 18 years of age or older and is incapable of signing, a legally authorized substitute may sign and date the form.
- Please indicate your legal authority and include documentation of your relationship:
  - **Legal Guardian or Conservator**
  - **Health Care Agent (Health Care Power of Attorney)**
  - **Other Legal Representative**
- If the patient is 17 years of age or younger, the patient’s parent or legal guardian must sign and date the form, unless an exception exists under state or federal law. Please indicate your relationship:
  - **Parent**
  - **Legal Guardian**

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*For purposes of this form, Mayo refers to Mayo Clinic in Arizona, Florida, Rochester and Mayo Clinic Health System.**

**Medical information includes, but is not limited to, information related to psychologic, psychiatric, sickle cell anemia, HIV/AIDS, communicable diseases, genetic testing, and alcohol and drug abuse diagnosis and treatment if such information exists.**

**For purposes of this form, Payer(s) includes, but is not limited to, insurance carriers, health-plan administrators, or any other payers including the Centers for Medicare & Medicaid (CMS) and their agents or review agencies.*