

Mayo Clinic Conference on
Systems Engineering & Operations Research in Health Care
August 17 – 18, 2009
Rochester, Minnesota

Guidelines for Abstract Submission

Your abstract submission must contain the following sections: Contact Information, Poster Information, Abstract, Disclosure and Consent. Guidelines for each of these sections can be found below.

Contact Information

Provide information for a single contact. Include the **name, academic degree(s), affiliation, location and email address**. The email address will be used for acceptance notification.

Poster Information

Select the one category that best describes your poster:

- Research
- Clinical Application
- Education
- Operations

Abstract: (Title, Author(s), Abstract)

- Editing will not be done prior to publication, so please proofread your abstract carefully.
- Abstracts must be written in English.
- Any abbreviations used, must be included in parentheses first, following the full word(s).
- The title is limited to 20 words.
- List all authors, including names, locations and email addresses for each.
- The abstract is limited to 400 words, not including title and author information.
- Tables, graphs and figures are not permitted.
- Formulas must be printable for the course syllabus without additional formatting.
- Include references as appropriate.

Printing of Abstracts: Abstracts chosen for presentation will be printed in the course syllabus. No editing will be done prior to the printing; however, formatting changes may be required.

Inquiries: For further information, contact Brian Bailey via email at seor@mayo.edu